



JOB VACANCY ANNOUNCEMENT	
TO:	All eligible Maintenance Mechanics
DATE:	June 25, 2026
JOB TITLE/STATUS/LOCATION	Foreman (location to be determined)
SCHEDULE:	Monday – Friday, 8:00 am – 4:30 pm
PAY RATE:	\$32.24 per hour
DEADLINE TO APPLY:	Until filled

PURPOSE FOR THE POSITION: To support the mission of providing a decent, safe, and sanitary environment for all residents and employees.

GENERAL JOB DESCRIPTION: This is a very advanced technical position requiring detailed knowledge of all operations of the AMP. This is a working position requiring the supervision and scheduling of maintenance personnel.

MAJOR DUTIES AND RESPONSIBILITIES:

- Maintain the safe and effective functioning of the heating and cooling systems.
- Assign work and schedule personnel shifts.
- Work with the AMP Director to achieve stated goals.
- Assure timely turnaround of vacant units.
- Perform employee evaluations.
- Assist and instruct all levels to train and assure safe and proper functioning of equipment.

ANCILLARY DUTIES:

- Assist maintenance personnel who are doing more complex repairs.
- Instruct Custodians through Mechanic 3 positions for educational purposes.
- Other duties as assigned.

KEY COMPETENCIES:

- Possess a valid Pennsylvania Driver’s License.
- Capable of lifting at least 50 pounds.
- Ability to understand and take direction in English.

For a detailed overview of the various maintenance functions and required corresponding skills, please see the functional analysis matrix.

To apply, you must submit your letter of interest or resume via email to

vinam@harrisburghousing.org