

March 23, 2020

To our residents, participants, partners and visiting public,

Undoubtedly, as all of us attempt to take sensible and cautious measures against the spread of COVID-19, many of us have been forced to make difficult decisions regarding our lives, our families' lives, and maybe even the livelihoods of others. For the Harrisburg Housing Authority (HHA), we agree with the Centers for Disease Control and Prevention (CDC), the National Institutes of Health (NIH) and the Pennsylvania Department of Health's position regarding the need for people to stay at home.

What professionals suggest is that COVID-19 spreads just like a cold or the flu virus, i.e., it is transmitted from one person to another through the air by coughing, sneezing or talking; through close personal contact, like touching or hand-shaking; by touching an object or surface with the virus, etc. Therefore, effective March 23, 2020, the Harrisburg Housing Authority's operations will be shut down at least through April 3, 2020.

This difficult decision was not made lightly. We realize that this unprecedented measure will unquestionably cause significant disruptions to the expected level of service that HHA typically provides to our residents, program participants, applicants and partners.

During the shut down period, we will attempt to minimize our in person contact with the public, but also attempt to minimize the inevitable impact that the service disruptions will cause. We simply ask for your cooperation, consideration and understanding during this challenging period in American history. Below are answers to many of the questions that people will have during the shut down:

- All scheduled unit inspections shall be postponed for at least the next thirty (30) days.
 - Complaint inspection requests will be examined for life and safety issues, and performed on a case-by-case basis.
 - The HCV Department will accept landlord self-certifications of deficiency corrections if a unit had previously failed. A follow-up inspection will be performed following the termination of the shut down;



351 Chestnut St.
Harrisburg, PA 17101
Phone: (717) 232-6781
Fax: (717) 233-8355

SENGHOR A. MANNS
CEO/PRESIDENT



COMMISSIONERS

EMILY LEADER, ESQ.
BOARD CHAIR

Lavelle Muhammad
Mattie Watson
Donrico Colden



MISSION STATEMENT

Our mission is to be a
"Best in Class" Agency
that:

*Provides quality and
affordable housing;*

*Works unyieldingly
towards improving the
quality of life for our
residents;*

*Aggressively focuses on
programming for individual
and family self-sufficiency;*

*Develops and maximizes
assets and resources for
the benefit of our business
interests; and*

*Affirmatively promotes fair
housing.*



- HHA maintenance staff will not conduct non-emergency work-orders over the next thirty (30) days;
- Emergency maintenance work-order requests will be examined and performed on a case-by-case basis;
- In-person interviews and appointments with residents, program participants and applicants will be rescheduled following the termination of the shut down. Information can still be exchanged electronically, e.g., email, fax, scan, etc. with the Department Supervisors;
 - Annual recertifications for all programs, apartment assignments, voucher briefings and voucher issuances are postponed for the next 30 days;
 - Will not be accepting program applications over the next 30 days;
- All HHA Resident Relations Department program events that have been scheduled over the next thirty (30) days shall be rescheduled or cancelled;
- All informal hearings will be rescheduled at least thirty (30) days out from the effective date of the shut down;
- All eviction hearings will be continued for at least thirty (30) days from the effective date of the shut down;
- Rent drop boxes exist either outside of the management office or a slit has been created in the office door in order to slip the rent payment in to a box;
- Vendor and contractor payments will continue to be expeditiously paid;
- Contractor's may be limited to work not including resident or staff in-person contact;
- HHA will continue to sanitize and clean common areas in our senior-only communities;
- Please stay updated with information pertaining to our operations on our website www.harrisburghousing.org. You may also stay updated through our Facebook page www.facebook.com/harrisburghousing.

From all of us in the HHA Family, we wish you and your family good health and safety.

Sincerely,

Senghor Manns

Senghor Manns

Chief Executive Officer/President